**Bishop’s Office and Worship and Prayer Office**

**CONFIRMATION LITURGY ADVICE Form**

**with Liturgy Outline (No Master Copy)**

When preparing for the Bishop or his delegate to preside at Confirmation please complete this form and Liturgy Outline.

Please send forms and Master Order of Service **via email** to Fiona Duque, the Officer Worship and Prayer (fiona.duque1@mn.catholic.org.au) **three weeks prior to the liturgy**. Please **do not** send documents as PDF files.

Support is available for those preparing the liturgy. Please contact the Officer Worship and Prayer well before the liturgy is due to be sent in.

|  |  |
| --- | --- |
| Parish Community: |  |

Is expecting: [ ]  Bishop Michael Kennedy

[ ]  A Delegate (inclusive of the Vicar General): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

To preside at: [ ]  Confirmation outside Mass

[ ]  Confirmation within Mass

[ ]  Confirmation and First Communion

|  |  |
| --- | --- |
| Date: |  |
| Time: |  |
| Venue: |  |
| Approximate number to be confirmed per liturgy: |  |
| Contact person for the Master of Ceremonies, presider in the absence of an MC and in case of emergency: |  |
| Mobile contact: |  |
| **Liturgy details:** |
|  | Deacon: |  |
|  | Concelebrants: |  |
|  | Anything else to note? |

The following information is attached:

[ ]  Liturgy Outline Form [to be completed when there is no Master Order of Service and the ritual books are to be used by the presider]. When completing this form please also attach

* The Universal Prayer
* Any other text that is not in the ritual books
* The readings (if a translation other than the Jerusalem Bible is being used)

[ ]  The People’s Booklet for the liturgy

[ ]  The PowerPoint for the liturgy

Please ensure that all copyright requirements have been met before submitting your liturgy.

Copyright advice is available on the diocesan website: <http://www.mn.catholic.org.au/catholic-faith/liturgy/copyright-in-catholic-worship>

The liturgy is submitted by:

|  |  |
| --- | --- |
| Name: |  |
| Phone: |  |
| Email: |  |

You will receive a reply as soon as possible.

With thanks,

Louise Gannon rsj

Manager of Worship and Prayer

P: 4979 1135

E: louise.gannon@mn.catholic.org.au

and

Fiona Duque

Officer Worship and Prayer

P: 0408 895 951

E: fiona.duque1@mn.catholic.org.au

**Liturgy Outline 1**

**Confirmation without Mass**

|  |  |  |
| --- | --- | --- |
| **OUTLINE** | ***Nominate options as appropriate including singing/music, scripture references.*** | ***Note any additional detail including movement of people.*** |
| **INTRODUCTORY RITES** |  |  |
| Entrance Procession |  |  |
| Greeting |  |  |
| Introduction [Letter of Delegation] |  |  |
| Ritual for Presentation of Symbols |  |  |
| Penitential Act [Asperges/Sprinkling] |  |  |
| Collect |  |  |
| **CELEBRATION OF THE WORD OF GOD** |  |  |
| First Reading |  |  |
| Responsorial Psalm |  |  |
| Second Reading |  |  |
| Gospel Acclamation |  |  |
| Gospel |  |  |
| **SACRAMENT OF CONFIRMATION** |  |
| Presentation of Candidates |  |  |
| Homily or Address  |  |  |
| Renewal of Baptismal Promises |  |  |
| Laying on of Hands |  |  |
| Anointing with Chrism |  |  |
| Universal Prayer |  |  |
| The Lord’s Prayer |  |  |
| **CONCLUDING RITES** |  |  |
| Presentation of Certificates |  |  |
| Special Greetings |  |  |
| Greeting |  |  |
| Solemn Blessing/Prayer over the People |  |  |
| Dismissal |  |  |

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| **NOTES – please indicate any other detail that would be helpful to the Presider** |
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**Liturgy Outline 2**

**Confirmation within Mass**

|  |  |  |
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| **OUTLINE** | ***Nominate options as appropriate including singing/music, scripture references.*** | ***Note any additional detail including movement of people.***  |
| **INTRODUCTORY RITES** |  |  |
| Entrance Procession |  |  |
| Greeting |  |  |
| Introduction (Letter of Delegation) |  |  |
| Penitential Act [Asperges/Sprinkling] |  |  |
| Gloria |  |  |
| Collect |  |  |
| **LITURGY OF THE WORD** |  |  |
| First Reading |  |  |
| Responsorial Psalm |  |  |
| Second Reading |  |  |
| Gospel Acclamation |  |  |
| Gospel |  |  |
| **SACRAMENT OF CONFIRMATION** |  |
| Presentation of Candidates |  |  |
| Homily or Address  |  |  |
| Renewal of Baptismal Promises |  |  |
| Laying on of Hands |  |  |
| Anointing with Chrism |  |  |
| Universal Prayer |  |  |
| **LITURGY OF EUCHARIST** |  |  |
| Preparation of the Gifts |  |  |
| Prayer over the Offerings |  |  |
| **Eucharistic Prayer** |  |  |
|  Preface |  |  |
|  Acclamations |  |  |
|  Sanctus |  |  |
|  Acclamation of Faith |  |  |
|  Amen |  |  |

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| **Communion Rite** |  |  |
|  The Lord’s Prayer |  |  |
|  Sign of Peace |  |  |
|  Breaking of the Bread |  |  |
|  Communion |  |  |
|  Communion Procession  |  |  |
|  Period of Silence or Song of Praise |  |  |
|  Prayer after Communion |  |  |
| **CONCLUDING RITES** |  |  |
| Presentation of Certificates |  |  |
| Special Greetings |  |  |
| Greeting |  |  |
| Solemn Blessing/Prayer Over the People |  |  |
| Dismissal |  |  |
| Recessional Procession |  |  |
| **NOTES – please indicate any other detail that would be helpful to the Presider** |
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